



## Public notice inviting expressions of interest in the establishment of a list of experts eligible for unpaid article review assignments (“Register of Reviewers”) for publication in INVALSI Scientific Journal

### PREAMBLE

To disseminate the outcomes of research activities promoted by the Institute, thereby fostering exchange with academic and school communities, and in light of increased publications in recent years requiring a larger number of reviewers, INVALSI intends to use professionals with relevant experience for the anonymous peer review process of publications in the INVALSI Scientific Journal, the *European Journal of Evaluation and Research in Education*.

This will be achieved by establishing a Register of Reviewers, from which the Editorial Board can select reviewers for scientific article reviews (Resolution of the INVALSI Board of Directors No. 50/2025).

### Article 1. CHARACTERISTICS OF THE REGISTER

1. The list of experts is organised into the following sections:

Section	Scientific Area	Disciplinary Sector Group	Sector
A)	11	11/PAED-01 – Pedagogy and History of Pedagogy and Education	<ul style="list-style-type: none"> <li>PAED-01/A – General and Social Pedagogy</li> </ul>
B)	11	11/PAED-02 – Educational Research, Teaching, Special Education and Experimental Pedagogy	<ul style="list-style-type: none"> <li>PAED-02/A – Teaching and Special Education</li> <li>PAED-02/B – Experimental Pedagogy</li> </ul>
C)	11	11/PSIC-01 – General Psychology, Neuropsychology and Cognitive Neuroscience, Psychometrics	<ul style="list-style-type: none"> <li>PSIC-01/B – Neuropsychology and Cognitive Neuroscience</li> <li>PSIC-01/C – Psychometrics</li> </ul>
D)	11	11/PSIC-02 – Developmental and Educational Psychology	<ul style="list-style-type: none"> <li>PSIC-02/A – Developmental and Educational Psychology</li> </ul>
E)	11	11/PSIC-03 – Social, Work and Organizational Psychology	<ul style="list-style-type: none"> <li>PSIC-03/A – Social Psychology</li> <li>PSIC-03/B – Work and Organizational Psychology</li> </ul>
F)	13	13/STAT-01 – Statistics	<ul style="list-style-type: none"> <li>STAT-01/A – Statistics</li> <li>STAT-01/B – Statistics</li> </ul>
G)	13	13/STAT-02: Economic Statistics	<ul style="list-style-type: none"> <li>STAT-02/A: Economic Statistics</li> </ul>
H)	13	13/STAT-03: Demography and Social Statistics	<ul style="list-style-type: none"> <li>STAT-03/A: Demography</li> <li>STAT-03/B: Social Statistics</li> </ul>
I)	14	14/GSPS-05 – General Sociology	<ul style="list-style-type: none"> <li>GSPS-05/A: General Sociology</li> </ul>



L)	14	14/GSPS-06: Sociology of Cultural and Communication Processes	• GSPS-06/A: Sociology of Cultural and Communication Processes
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2. Applicants must indicate the section(s) in which they wish to be registered, according to their area of their expertise. Registration in more than one section is permitted.
3. The list of reviewers in the Register is in alphabetical order and subject to a positive assessment of the submitted documentation.
4. Please note that this notice does not constitute a selection or competitive procedure, nor does it produce any ranking, scoring or merit classification. Rather, it serves as a reference for identifying experts to whom articles will be submitted for review.

## **Article 2. REQUIREMENTS FOR REGISTRATION IN THE LIST**

1. Expressions of interest may be submitted by individuals who meet the following requirements:
  - a. Documented and qualified experience in the relevant section (as per Article 1.1)
  - b. Experience in academic publishing and/or peer review.
2. All requirements must be met at the time of application submission, otherwise the application will be excluded.

## **Article 3. PARTICIPATION PROCEDURE**

1. Expressions of interest must be submitted electronically using the form available at [LINK](#). The form must include also a self-declaration regarding possession of the required qualifications, as set out in Articles 46 and 47 of Presidential Decree No. 445/2000.
2. The following documents must be attached under penalty of inadmissibility:
  - A professional CV, dated and signed with either a handwritten or digital signature, indicating the relevant experience related to the Register section for which enrolment is requested
  - A legible front-and-back copy of a valid identification document.
3. There is no deadline for submitting applications: registration in the Register is always possible.
4. The assignment will be unpaid and no reimbursement will be provided for any expenses incurred.
5. Applications received will be examined by the INVALSI Editorial Board to verify their accuracy and completeness, and to confirm that all the necessary requirements have been met.
6. Participation in this call implies acceptance of all the conditions contained herein.

## **Article 4. CHARACTERISTICS AND CONTENT OF THE REQUIRED ACTIVITY**

1. Reviewers selected for assignments will be asked to:
  - Collaborate free of charge
  - Maintain anonymity and maximum confidentiality regarding the documents
  - Read articles and provide feedback in Italian and/or English
  - Provide constructive review comments



- Comply with the timelines indicated by the Editorial Board of the INVALSI Scientific Journal.

#### **Article 5. ASSIGNMENT OF TASKS**

1. The Editorial Board of the INVALSI Scientific Journal will assign the task by selecting the reviewer from among those included in the sections of the list in line with the subject matter of the review, in accordance with the following criteria:
  - Availability to undertake the assignment within the required timeframe
  - Evaluation of the CV and, where appropriate, an interview
2. At the time of assignment, any conflicts of interest regarding the specific task must be verified.
3. Being included on the list does not create any obligation for INVALSI, nor does it confer any right on the experts to receive assignments.

#### **Article 6. FORMATION AND UPDATING OF THE REGISTER**

1. The Editorial Board will examine only complete and compliant applications.
2. Professionals will be registered alphabetically within the requested section if they meet the requirements, and the list will be formed in respect with the chronological order of submission.
3. The Institute reserves the right to verify the truthfulness of the declarations made by professionals, including on a sample basis.
4. Professionals are considered registered unless otherwise notified.
5. Those already registered may update their personal or professional data by submitting a new CV.

#### **Article 7. REMOVAL FROM THE REGISTER**

1. INVALSI will remove professionals from the Register if any of the following conditions are met:
  - Loss of one or more of the required qualifications
  - Withdrawal from an assignment without a justified reason
  - Negligent or untimely performance of assigned tasks
  - Responsibility for serious non-compliance
  - False declarations in the expression of interest.

#### **Article 8. PERSONAL DATA PROCESSING (Articles 13 and 14 GDPR 2016/679)**

##### **Data Controller:**

National Institute for the Evaluation of the Education and Training System – INVALSI

Via Ippolito Nievo 35, Rome

Email: [protocollo.invalsi@legalmail.it](mailto:protocollo.invalsi@legalmail.it)

##### **Data Protection Officer:**



[DPO@invalsi.it](mailto:DPO@invalsi.it)

**Purpose of processing:**

Personal data attached to the application are collected solely for the purposes of managing this notice and verifying the requirements and qualifications.

**Legal basis:**

Processing is based on Article 6 of the GDPR (points b, c, and e): execution of a contract or pre-contractual measures, compliance with legal obligations, and the performance of a task carried out in the public interest.

**Processing methods:**

Data are processed through paper and electronic systems, including collection, storage in dedicated databases, consultation, communication, and deletion. INVALSI has implemented security measures under Article 32 GDPR to protect the integrity and confidentiality of personal data.

**Automated decision-making:**

INVALSI does not use automated decision-making processes, including profiling.

**Data retention:**

Personal data will be stored only for the time necessary to perform the above activities and will then be deleted.

**Recipients:**

Data may be accessed by authorized INVALSI personnel and, where necessary, communicated to:

- INVALSI staff involved in the procedure
- Consultants and professionals assisting INVALSI
- Other applicants requesting access to documents under Law 241/1990.

**Rights of data subjects:**

Under Articles 15–22 GDPR, individuals may exercise rights including:

- Access to personal data
- Rectification
- Erasure
- Restriction of processing
- Data portability
- Objection to processing
- Withdrawal of consent (if applicable)
- Lodging a complaint with the supervisory authority

Providing personal data is voluntary but necessary to evaluate the application.

**Article 9. GENERAL PROVISIONS**

1. This notice has been published on the INVALSI institutional website ([www.invalsi.it](http://www.invalsi.it)) and the inPA



- recruitment portal ([www.inpa.gov.it](http://www.inpa.gov.it)).
2. For information requests, please email [rivistainvalsi@invalsi.it](mailto:rivistainvalsi@invalsi.it).
  3. In accordance with Law No. 241/1990, the procedure manager is Dr Andrea Racana ([andrea.racana@invalsi.it](mailto:andrea.racana@invalsi.it)).

**Il Direttore Generale f.f.**

Cinzia Santarelli

Il presente documento è firmato digitalmente  
ai sensi e per gli effetti dell'art. 24 D.lgs. n. 82/2005